

Project Vida Health Center Psychiatry Residency Interview Information

This document outlines the procedures for extending invitations for psychiatry residency interviews and specifies the timeframe within which applicants are expected to respond. It will provide you domains the program reviews when selecting an applicant and interview dates. We aim to ensure fairness, transparency, and efficiency in the invitation process for both applicants and our program.

I. Invitation Procedure:

1. **Invitation Criteria:** Psychiatry Residency Program selection committee members will review applications and consider a range of factors, including academic qualifications, clinical experiences, personal statements, letters of recommendation, and additional criteria as deemed relevant. Invitations for interviews will be extended to applicants who meet the program's minimum eligibility requirements and demonstrate potential to thrive in the program.
2. **Interview Slot Availability:** The program will establish a maximum number of interview slots available for each interview date, taking into consideration logistical constraints and the quality of the interview experience. The number of interview slots may vary from interview date to date. All interviews will be conducted virtually and will not be able to accommodate an in person second look.
3. **Invitation Period:** Invitations for psychiatry residency interviews will be offered on a rolling basis throughout the interview season. The program will provide specific interview dates during which applicants can be invited. These dates will be communicated in advance.
4. **Notification:** Applicants will receive interview invitations via email, and the email will give instructions on how to self schedule a day and time on available interview dates, as well as any additional information required for the interview (e.g., virtual interview platform details).

II. Response Timeline:

1. **Offer Window:** Applicants receiving interview invitations will have a designated "Offer Window" during which they can accept or decline the invitation. The Offer Window will be 7 calendar days from the date of the invitation.
2. **Acceptance:** If an applicant wishes to accept the interview invitation, they must respond within the Offer Window by emailing their acceptance to the program coordinator.
3. **Cancellation:** Cancellation of interview may be done by applicant. Please contact the program coordinator if you need to cancel with less than 5 days prior to the interview date.

4. Declination: If an applicant chooses to decline the interview invitation, they must also do so within the Offer Window by emailing their declination to the program coordinator.

5. Extension Requests: Applicants who need additional time to make their decision due to extenuating circumstances may request an extension in writing, providing a valid reason. The program coordinator will consider such requests on a case-by-case basis and may grant an extension of no more than an additional 5 calendar days.

6. Failure to Respond: Failure to respond within the Offer Window, without requesting an extension, will be considered as declining the interview invitation.

III. Post-Interview Considerations:

1. Waitlist: In the event that an interviewee cancels their interview or declines it after the Offer Window has passed, the program may choose to invite applicants from a waitlist using the same procedures outlined in this policy.

2. Notification of Waitlist Status: Applicants placed on a waitlist will be informed of their status via email and may receive an interview invitation if slots become available.

IV. Communication:

The Psychiatry Residency Program will ensure clear and timely communication with applicants throughout the interview invitation and response process, addressing any questions or concerns promptly.

V. Review and Updates:

This document will be reviewed annually to assess its effectiveness and make any necessary adjustments. Changes to the policy will be communicated to all relevant stakeholders.

Program Interview Selection Process

Sept 30-Oct 12: We will review applications to select applicants for an interview. We strive to review applications holistically across the four domains we outline below.

Oct 17-18: We will send out invitations to interviews. We will invite 30 applicants to interview. Applicants that are not initially selected for an interview but have been placed on waitlist will be notified via email. If you are not selected for an interview and PVHC is one of your top programs, please let us know as we will invite a limited number of candidates to interview after this date. Email: k.garcia@pvda.net.

Our program is mission centric. Applications will be screened utilizing a holistic approach. We are looking for applicants whose experiences and values can fulfill the mission of this program.

Domains

EAM: Experiences, attributes and academic metrics.

Experiences: We greatly value hearing about your experiences, especially those that have been significant to you and have fueled your passion for clinical care, education, leadership, and/or advocacy. Sharing these experiences allows us to better understand your journey, including moments of growth and resilience that have shaped your path. Your insights from working with underserved communities are particularly enlightening and important to us.

Attributes: Skills, abilities, personal qualities, core competencies applicable to fulfill the mission of the program.

Academic metric: USMLE, COMLEX and over all grades will be reviewed but do not place in the forefront of our consideration.

Dedication to the field: We're keen to learn about what sparked your commitment to pursuing a career as a psychiatrist. Whether this aspiration has been a long-held passion or a more recent development during your medical training, we're interested in hearing about your journey. Additionally, we'd love to hear about any specific interests you have in relation to our mission and program offerings. Please feel free to share your thoughts on your connection to, or your interest in contributing to West Texas.

Interview Dates

All interviews are virtual and last approximately 4 hours from 9am to 1pm MST unless otherwise notified in advance.

October 2023: 10/27

November 2023: 11/3, 11/10, 11/17

December 2023: 12/1, 12/8, 12/15

January 2024: 1/5, 1/12 (waitlist/alternate)

Good luck in all your scholastic endeavors.